

**APPLICATION TO SOLICIT IN CITY STREETS
SECTION 862.06 (USE OF STREETS)**

Applicant Name _____

Address/Phone _____

Dates Requested _____

Section 862.06 Use of Streets

A "charitable or civic organization" may apply for a permit to solicit contributions in the public street provided certain restrictions are met. All solicitors shall be at least 18 years of age.

For the purpose of this section, a "charitable or civic organization" is defined as a nonprofit organization that is qualified under Section 501(c)(3) or 501(c)(4) of the Internal Revenue Code, 26 USC 501, or veterans' organization that has tax exempt status under the Code.

Applications for a permit are available at the City Clerk's Office during regular business hours.

The qualified organization shall return a complete application to the City Clerk's Office at least two weeks prior to the desired solicitation date(s). The City reserves the right to prohibit multiple organizations from soliciting on the same date. Any conflicts will be resolved on a first-come-first-served basis based on the date that the application was submitted with all additional requirements.

In addition to the completed application, all organizations must provide:

1. Copy of charitable or non-profit status (as described above);
2. Copy of a minimum of \$1,000,000.00 liability insurance policy naming the City of Southgate as an "additional insured party";
3. List of the names of all solicitors;
4. Certification that all solicitors are at least 18 years of age; and
5. An application fee of \$25.00.

Additional restrictions and requirements:

1. All persons soliciting contributions shall wear high-visibility safety apparel that meets current American standards promulgated by the International Safety Equipment Association;
2. An organization can only obtain one (1) permit per calendar year and is limited to up to one consecutive two (2) day period;
3. Time of solicitation is limited to between the hours of 9:00 am and 4:00pm; and
4. The only intersection that can be used for soliciting contributions shall be Dix-Toledo and Eureka roads.

Insurance Liability Policy _____

Copy of charitable / non-profit status _____

List of names soliciting _____

\$25.00 Application fee paid _____

Copies provided to: Mayor's Office _____

Police Department _____

Fire Department _____

Public Services _____

Clerk's Office _____